



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

PUBLIC MEETING MINUTES:	BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS
MEETING DATE AND TIME:	Wednesday, October 27, 2010 at 12:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	12/08/2010

MEMBERS PRESENT

Dr. James Walsh, LPCMH, **President**, Presiding
Maynard Gregory, LCDP, **Vice President**
Vera Murrell, Public Member, **Secretary**
Daniel Cherneski, LMFT
Mary Davis, LCDP 12:09 p.m. - 2:02 p.m.
Robert Doyle, Public Member
William Gale, LPCMH
Dr. William Northey, LMFT
Lisa Ritchie, LCDP

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Danny Stevenson, Deputy Attorney General
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Dean Aman, LPCMH
Tracy Hansen, LMFT
Clayton Yocum, Sr., Public Member

CALL TO ORDER

Dr. Walsh called the meeting to order at 12:09 p.m.

REVIEW OF MINUTES

MHCDP Meeting Minutes – September 22, 2010

The Board reviewed the September 22, 2010 meeting minutes for approval. Dr. Walsh made a motion, seconded by Mr. Cherneski, to approve the minutes with one correction. In regards to the Board adopting AMHCA's Code of Ethics, the Board is only adopting the specific portion of AMHCA's Code of Ethics relating to the closure of practice procedures. Motion unanimously carried.

HEARING

12:45 p.m. – Proposal to Deny Hearing – Jerolyn Bell-Scaggs

At 12:50 p.m., Dr. Walsh called the proposal to deny hearing to order on the application submitted by Jerolyn Bell-Scaggs. Mr. Stevenson stated the purpose of the hearing. The following documents were marked as board exhibits for the record: Board Exhibit 1: Notice of Hearing; Board Exhibit 2: July 1 PTD Letter; and Board Exhibit 3: Ms. Bell-Scagg's application packet and supporting documents. The Board introduced themselves for the record. Verbatim testimony was taken by the court reporter. Mr. Stevenson verified that Ms. Bell-Scaggs waived her right to counsel. Ms. Bell-Scaggs was sworn in, presented her case, and responded to questions asked by the Board members. Ms. Bell-Scaggs had a print out of the Policies and Procedures handbook for NAMP, as well as NAMP's bylaws, they were marked as Respondent Exhibit 1 for the record. At 1:11 p.m., the Board went off the record to deliberate. At 1:26 p.m., the Board went back on the record. The Board asked Ms. Bell-Scaggs, if she had any additional statements for the Board. At that time, she requested to withdrawal her application. The hearing concluded at 1:28 p.m.

UNFINISHED BUSINESS

Review Previously Tabled Application for Brooke Thomas-Fekken

The Board reviewed correspondence from Ms. Brooke Thomas-Fekken, which clearly stated that she was not NBCC certified in Kansas. After reviewing the Kansas Rules and Regulations, it is apparent that in order to be licensed in Kansas, one must be NBCC certified. Mr. Doyle made a motion, seconded by Dr. Northey to **table** Ms. Thomas-Fekken's application; the Board has requested a written explanation from Ms. Thomas-Fekken detailing how she is licensed in Kansas when it appears that Kansas requires NBCC certification for licensure. Motion unanimously carried.

Review Richard Brousell's Request to be Removed from Probationary Status

The Board reviewed correspondence from Mr. Richard Brousell, in regards to his probationary status. Mr. Brousell submitted a certificate of completion from Homestead Schools Inc., for an Ethical, Legal and Professional Issues course. Mr. Brousell had previously signed a consent order which stated, that he needed to take an ethics course. After reviewing the certificate, it was apparent that there were errors on the certificate. The certificate indicated that the course was only approved by the Board of Vocational Nursing and Psychiatric Technicians as well as Intravenous Therapy/Blood Withdrawal Certification. The certificate also showed that the course was taken after the approval expired. Dr. Walsh made a motion, seconded by Mr. Doyle to **table** the application, until clarification of the certificate from Homestead Schools, Inc., as well as a course outline is received. Motion unanimously carried.

Discussion Regarding Group Supervision for LMFT's

Dr. Northey stated that after reviewing the Rules and Regulations for LMFT's, that there is no stipulation for group supervision. Dr. Northey made a motion, seconded by Mr. Cherneski, to use the same language that is in sections 2.1.4.2.3, 2.1.4.2.1, and 2.1.4.2.2 of the rules for LPCMH for sections 5.1.2.1.4.1, 5.1.2.1.4.2, and 5.1.2.1.4.3. Motion unanimously carried.

Discussion Regarding Revisions of NAMP Certification

A subcommittee has been formed to review the revisions of NAMP certification. The subcommittee will consist of Dr. Walsh, Mr. Gregory, Dr. Northey and Ms. Ritchie.

The subcommittee will meet on December 8, 2010 at 11:00 a.m. in Conference Room A of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

NEW BUSINESS

Review of Applications for LPCMH Licensure by Certification – Beth Donovan

The Board reviewed Beth Donovan's application for LPCMH licensure by certification. Dr. Northey made a motion, seconded by Mr. Cherneski, to **approve** the application. Motion carried, with Dr. Walsh opposed.

Review of Applications for LPCMH Licensure by Certification – Pamela Freeman

The Board reviewed Pamela Freeman's application for LPCMH licensure by certification. Mr. Gale made a motion, seconded by Ms. Murrell, to **approve** the application. Motion unanimously carried

Review of Applications for LPCMH Licensure by Certification – Susan Ray

The Board reviewed Susan Ray's application for LPCMH licensure by certification. Mr. Gale made a motion, seconded by Dr. Northey, to **approve** the application. Motion unanimously carried

Review of Applications for LPCMH Licensure by Certification – Rachael Dixon

The Board reviewed Rachel Dixon's application for LPCMH licensure by reciprocity. Mr. Gale made a motion, seconded by Mr. Cherneski, to **approve** the application. Motion unanimously carried.

Review of Applications for LPCMH Licensure by Reciprocity – Tracey Adams

The Board reviewed Tracey Adams' application for LPCMH licensure by reciprocity. Ms. Ritchie made a motion, seconded by Mr. Gale, to **table** the application until a written explanation from Ms. Adams is received detailing how she is licensed in Pennsylvania when it appears that PA requires NBCC certification for licensure . Motion unanimously carried.

Review of Applications for LPCMH Licensure by Reciprocity – Andrea Stoddart

The Board reviewed Andrea Stoddart's application for LPCMH licensure by reciprocity. Mr. Cherneski made a motion, seconded by Ms. Ritchie, to **approve** the application. Motion unanimously carried.

Review of Applications for LPCMH Licensure by Reciprocity – Joshua Thomas-Acker

The Board reviewed Joshua Thomas-Acker's application for LPCMH licensure by reciprocity. Mr. Cherneski made a motion, seconded by Mr. Gale, to **approve** the application. Motion unanimously carried.

Review of Applications for LPCMH Licensure by Reciprocity – Barbara Boswell

The Board reviewed Barbara Boswell's application for LPCMH licensure by reciprocity. Dr. Northey made a motion, seconded by Ms. Ritchie, to **table** the application until a written explanation from Ms. Boswell is received detailing how she is licensed in Pennsylvania when it appears that PA requires NBCC certification for licensure . Motion unanimously carried.

Review of Applications for LCDP Licensure by Certification-Anne McGarry

The Board reviewed Anne McGarry's application for LCDP licensure by certification. Mr. Gregory made a motion, seconded by Ms. Ritchie, to **approve** the application. Motion unanimously carried.

Review of Applications for LCDP Licensure by Certification-Jill Walters

The Board reviewed Jill Walters' application for LCDP licensure by certification. Ms. Ritchie made a motion, seconded by Mr. Gale, to **approve** the application. Motion unanimously carried.

Review of Applications for LACMH-Amanda Carmean

The Board reviewed Amanda Carmean's application for LACMH. Mr. Cherneski made a motion, seconded by Mr. Gale, to **approve** the application. Motion unanimously carried.

Review Request for Inactive Status from Amy R. Lake, LPCMH

The Board reviewed Ms. Lake's request for inactive status. Ms. Ritchie made a motion, seconded by Mr. Gale, to **approve** inactive status for Ms. Lake. Motion unanimously carried.

Review Request for Approval of Continuing Education Activities from the School of Biblical Counseling

Dr. Northey made a motion, seconded by Mr. Cherneski, to approve the following CE activities for the School of Biblical Counseling as noted below:

One: For Better or Worse: A Look at Marriage (22.75 hours)

Motion was not carried, since Ms. Ritchie, Ms. Davis, Mr. Gale and Mr. Gregory were opposed.

Proposed Meeting Dates for 2011

The Board reviewed the proposed meeting dates for 2011. Dr. Northey made a motion, seconded by Mr. Cherneski to accept the proposed meeting dates. The Board will continue to meet on the fourth Wednesday of every month, with the exception of December, for which they will meet on the second Wednesday. The Board will not have a meeting for the month of July and November. Motion unanimously carried.

Correspondence

There was no correspondence for the Board to review.

Other Business (for discussion only)

Dr. Northey presented a form that the State of California currently uses for supervisors of marriage and family therapists trainees or interns. The purpose of the form is to make the supervisor aware of their responsibilities.

Dr. Northey suggested that the Board members should be assigned as primary and secondary reviewers for the applications, depending on the type of license requested. Dr. Northey believes that this process will be beneficial to the Board, in the event that members are not able to review the applications. It was decided that Dr. Walsh will appoint the members as reviewers when the applications are sent out for review.

Public Comment

There was no public comment.

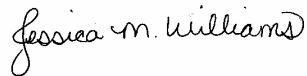
Next Meeting Date

The Board's next meeting is scheduled for December 8, 2010, at 12:00 p.m., in Conference Room A of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

Dr. Northey made a motion, seconded by Mr. Cherneski, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 2:03 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica Williams
Administrative Specialist II